

April 30, 2011  
GENERAL MEETING

Before the general meeting was called to order those in attendance walked from the pool house to the site of the new water tank. Dick Knutzen gave a brief history of getting the project of the new tank started and acknowledged the many volunteers through the years that had kept the water system up and running. Ken Martig, the project engineer, explained some of the features of the new tank and system. Dick gave a blessing prayer for the benefits of the new source of the association's water. Nancy Papineau did the honor of cutting the ribbon to officially dedicate the new tank.

Back at the pool house the meeting was called to order at 11:50 AM by chair Nancy Papineau. There were 23 property owners represented with 6 proxy voters.

Minutes from the April 16, 2011, board meeting were approved by voice vote.

Keith Smith was introduced as a representative of Manke and Company that was involved with the construction of the new tank and associated work.

#### Treasurer's Report

Nancy Papineau made note of the profit and loss statement that went out with the meeting notices. There were no questions or comments on this.

Nancy said we are now working with the IRS on tax fillings even though HIEA is non-profit. There is now a need to file yearly with the IRS even though we are not making money on the association's funds.

It appears that the HIEA yearly fee will be the same as last year.

Financial reports will not be posted on the association's web page for security reasons. If any member wishes to check on the finances, they are welcome to contact any board member to obtain the information.

Some questions that were posed involved who has the authority on spending limits for HIEA. It is the board that has that final decision. The board has the authority to make expenditures. Routine expenses are made by the treasurer with a co-signer.

To answer the question if HIEA has a reserve to cover unexpected or major expenses. Nancy said we have a reserve and try to maintain one. With proper planning and volunteer help the board tries to keep the expenses low.

Jon Hunter made a motion which was seconded to approve the budget. This motion was passed.

#### Project Engineer's Report

Ken Martig gave a history of the water system upgrade. Ken noted that he was the original

engineer on the installation of the water system in the early 1970's. As a result he had the much needed experience to do the current work, as the State had lost all the original information on the water system.

Ken reviewed the budget for the project. The project was within budget with only extra costs for additional work or items. There was a contingency fund to cover unexpected items. The winter weather was a big factor in this.

The booster station was a new design with better features. Ken had traveled to Texas at his own expense to review the booster station.

The fire hydrant on Dana Drive has a better supply of water from both the well and the tank at the same time.

There should be no more special assessments as there is enough monies to carry the project through completion.

Ken is preparing a detailed manual for the water system. This will be made available to those working with the water system. Copies will be kept in the fire-proof files of HIEA.

#### Maintenance Report

Tom Walker reported there is a need for valve replacements. This is being done to keep the water system up to standard.

The State is adopting a metering requirement for Class A water systems (which HIEA is) that may require meters at individual properties or zonal meters. There is nothing definite to report at this time.

There is a need for a new roof on the well site building. As soon as better weather permits this work will be done. There is a need for volunteers on this project. If anyone can help, please contact Dave Asselstine or Tom Walker.

With monitoring by our water specialist, the chlorination of the system is being decreased over time.

It was noted that there is a definite need for marking the location of water valves at each property. There are still a few valves that their location is not known. It was suggested that valves need to have a standardized marker. Tom and Dave will look into this.

#### Pool Report

Dave Asselstine reported the pool will open Memorial Day week end and close after labor Day week end. Prior to Memorial Day week end work needs to be done at the pool. The projects are draining & cleaning pool, painting pool, tile repair. Saturday May 28 there will be a work party at the pool. General clean up will take place that day.

A new pump was needed for the pool system. The new one should save money as it will require less electricity to run.

There will be a list of jobs posted at the pool which need to be done. It was suggested that persons completing a job cross it off the list and sign their names. If anyone wants to volunteer, they can come any time that is convenient with them before May 28 to do work. It would be more than welcome.

#### Election of Board Members

Since there were no nominations and Jon Hunter and Nadeen Walker had said they would serve again, they were unanimously voted to the two board positions.

Meeting adjourned at 12:40 PM.

Respectfully submitted,

Marilyn Laubach, secretary

After the meeting everyone gathered to have a pot luck of bratwurst, salads, home made beer (by Dick Knutzen) and a decorated cake. Many thanks to all who helped and provided food.